

2020-2021

COVID-19

POLICIES & PROCEDURES



#strongertogether

We are going above and beyond the CDC and DCEO guidelines to ensure the safety of our students and staff!

Read the following policies & procedures carefully to review what BCS is doing to ensure a safe reopening, as well as how you can do your part. Your safety is our top priority, and we want you to have confidence in training safely at BCS!

*Have any questions about our protocol? Visit our website,
www.beyondcenterstage.com to contact us!*

THANK YOU FOR HELPING US CREATE A SAFE AND HEALTHY LEARNING ENVIRONMENT!

DROP OFF

- Students must be dropped off at the main entrance no sooner than 5 minutes before the start of their class/lesson, and should enter through our automatic, no-touch doors.
- Parents & students who need to park should do so in BCS's designated parking, on the south side of the building (along the fence).
- Students who require assistance may be accompanied by one parent or guardian.
- All students must check in at the front desk prior to entry.
- Students will be given hand sanitizer upon entry.

WAITING ROOMS

- The main waiting room, small child waiting room & cafeteria will not be open for seating.
- Parents/guardians and siblings may not wait in the building during classes or lessons.
- Students waiting to enter a dance studio or lesson room should wait on the socially distanced floor markings on the 2nd floor until the teacher announces the start of the class/lesson.
- Students who have a break in between classes or lessons may leave and re-enter, or may wait in the designated socially distanced waiting area.

FACE COVERINGS

- Face coverings are required to be worn by all individuals over age 2 while inside the building, including during classes and lessons (please contact us if your child has a medical condition that does not allow him/her to wear a face covering).
- All instructors and staff will be required to wear face coverings at all times.
- Private voice students & voice teachers ONLY may remove their face coverings once behind the protective shield in the lesson room. Instrumental students and instructors must wear face coverings at all times.
- Musical theatre students will be required to wear masks while singing.

ATTIRE & BELONGINGS

- Dance students should arrive dressed, or with proper attire under their clothes, to limit the need for locker room use.
- Students may bring a bag with them into the dance studio to store warm-ups, water bottles, and shoes.
- Bags will be kept in designated areas 6' from other students' belongings.
- Music students should bring all belongings with them into their lesson room.

SOCIAL DISTANCING

- All staff and students should practice social distancing at all times, including during classes and lessons. This involves maintaining a distance of at least 6' from others.
- Dance and acting students will have designated spaces 6' away from other students.
- Tumbling students will have designated mat space and equipment.

TEMPERATURE CHECKS & SCREENING

- All individuals entering the building will have their temperature checked with a no-touch thermometer.
- All individuals will also be asked Covid-19 screening questions to ensure they are not experiencing symptoms.
- Students, parents & staff must have a temperature below 100.4° to enter.
- Anyone who has a temperature reading 100.4° or higher, or who is experiencing symptoms of Covid-19, will not be admitted into classes or lessons.

CLASS/LESSON SIZES & TIMES

- BCS will be operating at 50% capacity in Phase 4, and with a max of 9 students or less per class if our state moves back into Phase 3.
- All classes will allow for students to be spaced 6' apart, and classes will be capped if the maximum enrollment is reached.
- Classes and lessons may be released 2 minutes early and begin 2 minutes late to allow for student transition time and the sanitizing of surfaces.

STAFF TRAINING & SCREENINGS

- All BCS staff members will undergo Covid-19 safety training per the DCEO recommendations.
- All staff will undergo health screenings before each shift
- Mid-shift temperature and health screenings will be conducted for staff with shifts longer than 5 hours.

BOUTIQUE

- The BCS Boutique will operate by appointment only to allow students to be safely fitted for merchandise and apparel.
- Merchandise and apparel may also be purchased online and picked up in-store, or brought out to your car for contactless pick up.

SANITIZING

- BCS staff will use industrial sprayers to sanitize surfaces with CDC-recommended disinfectant after classes & lessons.
- All common spaces, such as restrooms, will be sanitized every two hours.
- Deep-cleanings will be conducted twice per week, after hours, by our janitorial staff.
- Students and staff should wash and/or sanitize their hands in between all classes and lessons.

WATER & SNACKS

- Water fountains will not be available for use, so students should bring water with them in a closed container, clearly marked with their name.
- The vending machine will be operational in the cafeteria, and will have snacks and drinks available for purchase.
- Individuals should adhere to social distance floor markings, and may not crowd around or line up at the vending machine.
- Students may temporarily remove their face covering to drink water or have a snack, but must maintain a 6' distance from others at all times while eating & drinking.

PICK UP

- Students should be picked up at the front entrance, and must adhere to social distance floor markings while waiting to be picked up.
- Parents/guardians of young students may park on the south side of the building (along the fence), and may enter the building to pick up their children on the 2nd floor. Only one parent/guardian will be permitted per student and must wear a face covering at all times.
- All students MUST be checked out at the front desk before exiting the building.

FAQS

What if Illinois moves back to Phase 3, or schools go to a 100% e-learning plan? Will BCS also move to online instruction?

Phase 3 will still allow BCS to offer in-person instruction for our students, with less than 9 students per class. Any classes with more than 9 students will have a rotating schedule for Zoom classes each week. Private lessons will be held as usual.

If my child has a cold, should I keep him/her home from classes or lessons?

Because it may be difficult to distinguish certain symptoms of Covid-19 from the common cold, we recommend that students experiencing any symptoms of illness remain home. Certain classes and lessons may allow for online participation if students are feeling well enough at home to participate.

How long should my child wait after exhibiting symptoms before returning to BCS?

Per the CDC: "If a participant does have symptoms, they should wait to enter the premises for a minimum of 10 days after symptom onset OR until feverless and feeling well (without fever-reducing medication) for at least 24 hours OR confirmed to not have COVID-19 via 2 negative COVID-19 tests in a row, with testing done at least 24 hours apart."

What if I arrive early for classes or lessons?

We ask that you please wait in your vehicle, parked on the SOUTH side of the building (along the fence) until 5 minutes before the start of your class or lesson.

What if I am running late to pick my child up?

If you will be late in picking your child up after his/her class or lesson, please call our office at (630)833-0085 to let our staff know. We will ensure your child remains in the designated waiting area until your arrival.

What if my child is allergic to a specific type of disinfectant or hand sanitizer?

Please contact our office to inform us of any allergies, so we may accommodate.

What if my child has a medical condition that does not allow him/her to wear a face covering?

Please contact our office to inform us if your child is not physically able to wear a face covering.

Will I be notified if someone at BCS develops Covid-19, or is believed to have been exposed?

Anyone who has been exposed to Covid-19 should quarantine for a minimum of 14 days, and should seek a Covid-19 test from a testing center or medical facility. If BCS is notified of a positive case of Covid-19, we will conduct contact tracing through our internal software and will notify families who may have had contact. The student/family who developed Covid-19 will not be identified by name.